

GEORGETOWN COMMUNITY PRESERVATION COMMITTEE

Memorial Town Hall ♦ One Library Street ♦ Georgetown, MA 01833

GCPC Project Suggestion Form

The Community Preservation Act provides funding for three core community concerns:

- Acquisition and preservation of open space
- Creation and support of community housing
- Acquisition and preservation of historic buildings and landscapes

The three core concerns provide guidelines for the use of CPA funds. Projects must meet specific legal requirements to be eligible for funding by the CPA.

Your suggestions for CPA projects are welcome. Input from the citizens for Georgetown will not only help to create new projects but also help to determine which projects are needed and wanted.

Name: Stephen Delaney, Town Administrator

Address: Town Hall, 1 Library Street

Phone: 978-352-5755

Suggestion:

Category: historic preservation

Town Hall: Painting and related repairs to the Town Hall

Are you willing to be the Contact person for the project: X Yes No

Have you already contacted a town board about the project: X Yes No

If so which board Board of Selectmen

For more information on the eligible uses of CPA funds please visit the Georgetown CPC website at www.georgetowncpc.com.

The Town of Georgetown's Community Preservation Committee Thanks You for Your Support in the Year

2008
www.georgetowncpc.com

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Name: Stephen Delaney, Town Administrator

Address: Town Hall, 1 Library Street

Phone: 978-352-5755

Suggestion:

Category: historic preservation

Town Hall: Replacement of all exterior window systems

Are you willing to be the Contact person for the project: Yes No

Have you already contacted a town board about the project: Yes No

If so which board Board of Selectmen

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Name: Stephen Delaney, Town Administrator

Address: Town Hall, 1 Library Street

Phone: 978-352-5755

Suggestion:

Category: historic preservation

Town Hall: document preservation and climate control: installation of new heating and air conditioning system

Are you willing to be the Contact person for the project: Yes No

Have you already contacted a town board about the project: Yes No

If so which board Board of Selectmen

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Town of Georgetown

Town Administrator

MEMORIAL TOWN HALL, 1 LIBRARY STREET, GEORGETOWN, MA 01833
PH. (978) 352-5755 ♦ FAX (978) 352-5727

MEMORANDUM

TO: Community Preservation Committee

FROM: Stephen L. Delaney
Town Administrator *SLD*

DATE: November 7, 2008

SUBJECT: Suggestions for CPC Projects for FY 2010

In following the guidelines on your web site, I have attached suggestion forms for three proposed CPC projects. These suggestions will also be presented to the Board of Selectmen in order that they might consider the issues and offer their formal endorsement if they deem the suggestions to have merit.

All three projects relate to the Town Hall, and would fall under the category of historic preservation. The Town Hall, as you may know, does carry a historic designation and I believe that it would be eligible under the aforementioned category.

The suggested projects include:

1. Painting of the Exterior of the Building. The Town Hall was painted during the renovation about 6+ years ago. The building is now beginning to show wear and needs re-painting. This would include trim repair, related caulking, etc.
2. Replacement of Exterior Windows. The windows were not replaced during the renovation 6 years ago. The windows are in terrible shape and the storm windows, which are aluminum, are also in poor condition, with many being inoperable. The initial estimate (1 or 2 years old) for the replacement was in the range of \$80,000.
3. Document Preservation and Climate Control. The lack of an updated climate control system, including air conditioning, is directly contributing to the deterioration of vital records in the Town Hall. The town clerk is coordinating a State monitoring project which will document the humidity levels and resultant decrease in the expected life of the documents. The results of that monitoring will be available within a couple months.

Further, the lack of central air conditioning with the resultant need for the manual installation and removal of window air conditioners is directly contributing to window system damage.

It should be noted that the development of realistic estimates and specifications for each of these projects will need to be developed by an outside professional, either an engineering firm or architect, as we do not have the funds or expertise to properly develop the specifications for such a project.

As noted above, the Board of Selectmen will be asked to formally endorse these proposals, which you note is required as part of the submission process.

We thank you for your consideration of these proposals.

Enclosures

C: Board of Selectmen




Town of Georgetown
Town Administrator

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MEMORANDUM

TO: Community Preservation Committee

FROM: Stephen L. Delaney 
Town Administrator

DATE: November 10, 2008

SUBJECT: Additional Suggestion for CPC Projects for FY 2010

In addition to the suggestions submitted under my earlier memo, I would like to add one additional proposal, which should have been included with the original packet

The suggested project:

- Category: Historic Preservation:
Document management and preservation. This would include all general government departments.

As noted in my earlier memo, the Board of Selectmen will be asked to formally endorse this proposal, which you note is required as part of the submission process.

We thank you for your consideration of these proposals.

Enclosure

C: Board of Selectmen

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Your suggestions for CPA projects are welcome. Input from the citizens for Georgetown will not only help to create new projects but also help to determine which projects are needed and wanted.

Name: Stephen Delaney, Town Administrator

Address: Town Hall, 1 Library Street

Phone: 978-352-5755

Suggestion:

Category: historic preservation

Document Management and preservation, various town departments

Are you willing to be the Contact person for the project: X Yes No

Have you already contacted a town board about the project: X Yes No

If so which board Board of Selectmen

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