

COMMUNITY PRESERVATION COMMITTEE

Memorial Town Hall ♦ One Library Street ♦ Georgetown MA 01833



Community Preservation Committee Meeting

Tuesday, April 18, 2023

Held at 7:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81281827741>

This Public Meeting is being conducted in a way that is an attempt to satisfy the Open Meeting Law, and other State Laws pertaining to the Public Meetings and Hearings of the Town's Public Bodies. It is a good faith, best effort to comply with the pandemic extensions signed into law on June 16, 2021 in Chapter 20 of the Acts of 2021 and further extended through March 31, 2023 by Chapter 22 of the Acts of 2022, and further extended by the Acts of 2023 until March 31, 2025. Internet based remote participation technologies will be used by the CPC to conduct Public Meetings and Hearings until further legislative changes are enacted, or the extensions expire.

Meeting Minutes

Members In Attendance: H. LaCortiglia, R. Bancroft, S. Epstein, P. Burns, T. Ruh, J. DiMento
(Arrives at 7:06) J. Davenport arrives at 7:13 G Fowler (arrives at 7:48)

Members Not In Attendance: D. Schauer,

Meeting is called to Order at: 7: 02pm

- **Invoices**
 - **None**
- **Minutes**
 - **Discussion of Approval Policy**

Motion by S. Epstein that all minutes be presented for approval to the body at a subsequent duly posted public meeting before posting to the website.

Seconded by T. Ruh

- P. Burns, yes

- R. Bancroft, yes
- T. Ruh, yes
- J. DiMento yes
- J. Davenport yes
- S. Epstein yes
- H. LaCortiglia yes

Motion carries unanimously by roll call vote

Motion by T. Ruh to appoint a clerk to take minutes

Second by S. Epstein

The intent of the motion is to alleviate the chair of the burden of taking the minutes during the meeting to reduce workload and make the meeting more efficient.

- P. Burns, yes
- R. Bancroft, yes
- T. Ruh, yes
- J. DiMento yes
- J. Davenport yes
- S. Epstein yes
- H. LaCortiglia yes

Motion carries unanimously by roll call vote

Motion by S. Epstein to appoint T. Ruh as Clerk

Seconded by P. Burns

Mr. Burns offered to take the notes during the meeting and email them to Mr. Ruh for editing and to forward to the committee for review.

- P. Burns, yes
- R. Bancroft, yes
- T. Ruh, yes
- J. DiMento yes
- J. Davenport yes
- S. Epstein yes

- H. LaCortiglia yes
- **Motion Carries unanimously by Roll call vote**

Motion by S Epstein to approve the minutes of April 4, 2023, which were revised and submitted to the Committee on April 16, 2023, by P. Burns.

Seconded by P. Burns

P. Burns, Yes

R. Bancroft, yes

T. Ruh, yes

J. DiMento yes

J. Davenport yes

S. Epstein yes

H. LaCortiglia yes

Motion Carries unanimously by roll call vote

- **CPC Warrant Article C Correction**

Motion by T. Ruh to leave the wording as it appears in the 2023 Annual Town Meeting Warrant.

Seconded by G.Fowler

During the discussion it was explained that the warrant article for CPC Article C, under the Community Preservation Historical Resources Category: “Town Hall Records Preservation” had the funding amounts transposed. It should read \$140,000 from the Historical Reserves Account and \$90,000 from the Undesignated Account. The Committee discussed whether to try to correct it in advance, which may not be possible, make the correction on the floor during town meeting, or leave the wording as is. Leaving it as is would not pose a problem because it could be considered when designating the funding for projects next year.

- P. Burns, yes
- R. Bancroft, yes
- T. Ruh, yes
- J. DiMento yes
- J. Davenport abstains
- S. Epstein abstains

- G. Fowler, yes
- H. LaCortiglia yes

Motion Carries 6- yes ; 0 nays and 2 abstentions by roll call vote

A.I. Park Lighting warrant article

Motion by T. Ruh to recommend for approval at ATM :

A. L. Park lighting and Penn Brook lighting for no more than 200K as long as standard procurement processes of the town are followed with 3 bids and with the approval of the school committee.

- **Second by J. DiMento**

The Committee discussed the issue at length and considered whether there is even a need for a motion given that the project already appears on the annual town meeting warrant and requires no further action by the CPC. Those opposed to the project cited the fact that the project materials were submitted after the project review period and did not clearly identify the work to be done or fully account for the costs. The same group also stated that this action by the Board of Selectmen to put a project on the warrant that had not been approved or recommended by the CPC created a precedent that could undermine the ability of the Committee to properly forecast funding needed for future projects and could be done at the expense of projects that had been approved and recommended by the Committee. Those in favor stated that approving the project is in the town's best interest due to safety concerns with the current lighting system using components that are now obsolete. Mr. Ruh also referenced his discussion with a lighting expert who installed the current lighting system who said that the costs of the lights and materials and the estimated labor were extremely over estimated. David Twiss, the project proponent spoke to the issue and mentioned that the lighting company's offer to provide free labor and installation at an estimated cost of about \$200,000 may not be valid after this year.

- P. Burns, no
- R. Bancroft, no
- T. Ruh, yes
- J. DiMento yes
- J. Davenport no
- S. Epstein yes
- G. Fowler, yes
- D. Schauer -absent
- H. LaCortiglia no

Motion does not carry 4 yes – 4 nay by roll call vote

- **Review of Deadlines for Second level review submissions**

Motion by J. DiMento to set the Second level deadline for submission to January 20 of each year.

Seconded by R. Bancroft

The motion was discussed at length. Mr. Epstein emphasized that the process should begin much earlier, in the summer. Others countered that starting too early may be problematic because people aren't thinking that far ahead during the summer and it could be difficult to get a quorum to hold meetings during the summertime. A December second submission deadline was discussed but having it occur during the holiday season poses problems. Mr. LaCortiglia asked the Committee to consider a January 14 deadline to ensure enough time during the project review session to review the projects. Mr. Burns asked the Committee to clarify that proponents may submit additional information at the request of the Committee after the second level submission deadline.

P. Burns, yes

R. Bancroft, yes

T. Ruh, yes

J. DiMento yes

J. Davenport yes

S. Epstein no

G. Fowler, yes

H. LaCortiglia no

Motion Carries 6 yes – 2 no roll call vote

- **Remote Participation –**
 - **Zoom Update and Discussion**

Mr. LaCortiglia explained the rationale for charging the cost of the Zoom Account to his personal credit card because no additional licenses were available on the town account and that he was able to save the town money as he purchased it at a reduced rate. Others responded that the town account is capable of accommodating the CPC's Zoom needs and that purchasing it separately could incur additional costs to the town because a group account had already been purchased. The Committee will continue to work with Town Hall to determine the best course of action moving forward.

- **Town zoom acct is available in Sept/**
- **In - Person Meetings**

The Committee discussed whether to begin to hold in-person CPC meetings at the town hall instead of via Zoom. Some were in favor, some were not, based on convenience. Others thought the Committee could consider a hybrid style meeting. No vote was taken.

- **Summer Schedule**
 - **Discussion**
- **Motion By S. Ep to hold a meeting for May 16th**
- **Second by G. Fowler**

Mr. Burns asked for clarification on the need for the meeting but no clear answer was given.

- **P. Burns, abstain**
- **R. Bancroft, yes**
- **T. Ruh, yes**
- **J. DiMento yes**
- **J. Davenport (absent)**
- **S. Epstein yes**
- **G. Fowler, yes**
- **D. Schauer (absent)**
- **H. LaCortiglia no**
- **5 yes 1 no and 1abstention**
- **motion carries By roll call vote**

- **Motion to adjourn by G. Fowler**
- **Second by R. Bancroft**
- **P. Burns, yes**
- **R. Bancroft, yes**
- **T. Ruh, yes**
- **J. DiMento yes**
- **J. Davenport**
- **S. Epstein yes**
- **G. Fowler, yes**

- **D. Schauer (absent)**
- **H. LaCortiglia yes**
- **Motions carries unanimously by roll call vote**

- **Adjournment 9:51pm**